

PINE SHADOW LAKE ASSOCIATION

Welcome to Pine Shadow Lake

Sample new-owner welcome letter · Fictional association, names and details are example data

November 2, 2026

Dear Sam and Jordan Example,

Welcome to the lake! We heard you recently bought the place on the east shore, and all of us at the Pine Shadow Lake Association are glad to have you as neighbors.

We're a volunteer group of about 186 lake households. Together we watch water clarity, staff the public access with boat greeters to help keep zebra mussels out, and put out a newsletter four times a year. Membership is \$50 a year (or \$100 at the Lake Steward level), and everyone on the lake is welcome.

A few things new owners find handy

- **Annual meeting:** Saturday, June 19, 2027, 9:30 a.m., Pine Shadow Town Hall. Coffee and caramel rolls at 9.
- **Moving a dock or lift from another lake?** Minnesota law requires it to stay out of the water for 21 days first: dnr.state.mn.us/invasives/ais/clean-drain-dry-21days.html
- **Going out on the ice?** Check the DNR's ice guidelines first: dnr.state.mn.us/safety/ice/thickness.html
- **Questions about the lake?** Any board member is happy to help. Contacts are in the enclosed newsletter.

If you'd like to join, you can use the enclosed envelope or pay online. And if you'd rather get the newsletter by email, just let us know at the address below.

Enjoy your first winter on Pine Shadow. We hope to meet you at the access or the annual meeting.

Warmly,

Pete Lundeen, Membership Chair (fictional)

members@pineshadowlake.example · 218-555-0199

Pine Shadow Lake Association · PO Box 000, Nisswa, MN 56468 (fictional box) · Enclosed: winter newsletter, membership form